



Healthy Blue



### Overpayment Refund Notification Form

In order for an overpayment refund to be processed in a timely manner, please submit a completed form with all refund checks and supporting documentation. If the refund check you are submitting is a Healthy Blue check, please include a completed form specifying the reason for the check return.

|                                       |
|---------------------------------------|
| Provider name/contact:                |
| Contact number:                       |
| Provider ID:                          |
| Provider Tax ID:                      |
| Subscriber ID:                        |
| DCN number (displayed on CCU letter): |

|                        |
|------------------------|
| Member name:           |
| Member account number: |
| Date of service:       |
| Total billed charges:  |

|                     |
|---------------------|
| Total check amount: |
|---------------------|

|                        |
|------------------------|
| <b>Claim number(s)</b> |
|                        |
|                        |
|                        |
|                        |

|   |   |   |
|---|---|---|
| <b>Reason for refund or check return</b>      |   |   |
| <input type="checkbox"/> Healthy Blue letter  | <input type="checkbox"/> Incorrect member   | <input type="checkbox"/> Payment error                                |
| <input type="checkbox"/> Contract rate change | <input type="checkbox"/> Incorrect provider | <input type="checkbox"/> Billed in error/adjusted charge              |
| <input type="checkbox"/> Duplicate payment    | <input type="checkbox"/> Negative balance   | <input type="checkbox"/> Other health insurance/third-party liability |
| <input type="checkbox"/> Other:               |   |   |

All refund checks should be mailed with a copy of this form to:  
Healthy Blue  
P.O. Box 933657  
Atlanta, GA 31193-3657

Once the Healthy Blue Cost Containment Unit has reviewed the overpayment, you will receive a letter explaining the details of the reconciliation. Thank you for completing this *Overpayment Refund Notification Form*.

<https://provider.healthybluene.com>

Healthy Blue is the trade name of Community Care Health Plan of Nebraska, Inc., an independent licensee of the Blue Cross and Blue Shield Association.

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